



Klamath Community College Board of Education
7390 South Sixth Street * Klamath Falls, Oregon 97603

Regular Meeting - Tuesday, October 23, 2018 6:00 PM

MINUTES

I. CALL TO ORDER

Dave Jensen called the regular meeting of the Klamath Community College Board of Education to order at 6:00 p.m.

Members Present: Dave Jensen, Chair; Mike Fitzgerald; Kate Marquez; Al King; Barbara Headden; Kathy King; William Riggs; and Kenneth DeCrans, Non-voting Board Member, ASKCC President. A quorum was confirmed.

Members Absent: None.

Staff Present: Dr. Roberto Gutierrez, President; Allison Bryson, Vice President; Julie Murray-Jensen, Vice President; Joanna Lyons-Antley, Vice President; Jamie Jennings, Vice President; Michael Blade, Executive Director; Lacey Jarrell, staff; Kathleen Walker-Henderson, faculty; and Shannon Childs, Secretary to the Board.

Guests: Glenn Gailis; Alan Parks; David Kerr; Steve Harper; Ken Kestner; Tess Novotny, Herald and News.

II. SHOWCASE

Dr. Jeanne Lahaie was introduced and presented on Writing 199. In the presentation, she included her background, a description of Writing 199, course benefits, course success, and comparisons with Writing 121. Dr. Gutierrez gave a strong congratulations to Dr. Lahaie to the department's success.

Dr. Lahaie shared that the students entering the program included students right out of high school and non-traditional students.

III. CONSENT AGENDA

- A. Board Minutes (Regular Meeting September 25, 2018 and Special Meeting, October 5, 2018)
- B. Personnel Action
- C. Administrative Reports
- D. Appropriated Objects (Financials)
- E. Enrollment Dashboard

Motion: To accept the consent agenda.

Motion by: Al King

Second by: Kate Marquez

Discussion: Trustee Riggs shared that he spoke with Ms. Childs for a few corrections.

Public Comment: None.

Action: Motion passed. Unanimous approval.

IV. ADOPTION OF AGENDA

Motion: Move to strike Agenda Item No IX.B. from the agenda.

Trustee Fitzgerald stated “This issue was disposed of at the Special Board meeting on October 5, 2018. The Board called that meeting expecting a resolution of the issue and, as the record shows, it failed. Additional consideration is an attempt at, what can be called, “a second bite at the apple” or “res judicata” in legal parlance. In case law and common law, it precludes reconsideration and it would be wise to apply it in this case rather than continue to allow us to be manipulated and dragged into the middle of a culture war; the subject of which has no bearing on the mission of KCC as delineated in the Oregon Revised Statutes, 341.009 and 341.290 or the Board Policy Manual.”

Motion by: Mike Fitzgerald

Priority Motion: To reconsider the item IX.B.

Motion by: Al King

Second by: William Riggs

Discussion: Trustee Al King noted that this brings the item to action now, taking precedent over the previous motion and bringing the matter to vote. The issue cannot be discussed until, or brought up until, this motion is passed. Trustee Headden shared that she will abstain from any discussion or comment as a public employee now and through the rest of the meeting. Trustee Riggs clarified that he is serving in the role as an elected official, not a state employee and does not represent the organization he works for.

Call to Question: Al King

Chair Jensen clarified that if the Board voted for the call to question; this item could be reconsidered as already listed on the agenda.

Roll Call Kate Marquez, no; Mike Fitzgerald, no; Al King, yes; William Riggs, yes; Kathy King, yes; Barbara Headden; abstain; Dave Jensen, yes.

Action: Motion passed.

A discussion on parliamentary procedure was held to determine the rules of procedure. Chair Jensen gave Executive Director Michael Blade time to reflect on Roberts Rules of Order and give a recommendation when revisited.

V. PRESIDENT REPORT

- a. Dr. Gutierrez handed out and shared information on the enrollment report. The information handed out was from Higher Education Coordinating Commission.
- b. The contract for security is not ready at this time, Dr. Gutierrez hopes to have the contract at the next Board Meeting. This is a positive reflection of two partners working together for the community.
- c. The default rate information was shared. In previous years, there was a high default rate. VP Bryson was given a good report on changing the default rate around. VP Bryson shared that Klamath Community College (KCC) is getting close to the best rate in the state, currently second.
- d. The last capital campaign was very successful. Trustee King inquired on how the College did with those monies. VP Bryson shared that a lot of technology is due to the work of the campaign. On October 24th there will be a meeting to try to close out the books and report to the Board. Dr. Gutierrez will share that information with the Board when it is available. Trustee Al King shared that there were some errors in the document which VP Lyons-Antley will correct.
- e. The Capital Campaign training went well. Two donors have come forward, Regional Solutions gave \$200,000 and Union Pacific gave \$21,000.
- f. The Registered Nursing (RN) program is one of the most rigorous at KCC. This program is weighted locally. This has been worth it, all the RN students are from Klamath and Lake Counties. 7 of the 9 students have passed the tests. Two students still need to take

the test. The faculty work very hard on the program and with the students. Dr. Gutierrez gave congratulations to the faculty and program.

- g. Dr. Gutierrez handed out and reviewed information on high school students attending KCC. The College is working on making sure every student moves on to higher education.

Chair Jensen called a 5 minute break.

Chair Jensen shared that the meeting will go forward with Trustee Al King's motion, as it got a second. Trustee Fitzgerald's motion did not get a second. The Board is not going to revisit the issue. Even if the Board went back and redid everything, there would still be four to accept the resolution.

Motion: To adopt the rest of the agenda without item IX.B., as it has already been resolved.

Motion by: Al King

Second by: William Riggs

Discussion: None.

Public Comment: None.

Action: Motion passed.

VI. ASKCC STUDENT REPORT

- a. ASKCC has done a Club Fair to get more involvement and encouragement. There have been many students going into Student Life for more information.
- b. There was a Volunteer Fair. It did not have a large amount of foot traffic, as the students are just not in those spaces anymore.
- c. Student Life is working on getting more involvement with students. They are visiting classrooms. This was well received and faculty have asked them to come back.
- d. There is more work being done with the Food Pantry to get them more efficient. ASKCC is looking to help the Food Pantry have more donations. Tuesday's and Friday's are pick up days. They are looking at holding a food drive. There is fresh fruit and vegetables on Thursday's thru a local vendor, donations are not being accepting at this time due to storage issues. The Food Pantry has talked with the Food Bank, however, currently are looking to help students specifically. Distribution is in Student Life.
- e. There is a faculty focus that Student Life has done with is publicized on technology around campus. The first was for the Financial Aid department.
- f. The first Steps for Success will be on November 9th with Dr. Parker Mah, concentrating on dress for success.

VII. STATE REPORT

- a. Chair Jensen shared he did not go to the last meeting. They are looking at a nomination committee. The new director should be coming online at the first of the year. Kate Marquez, Al King, Kathy King and Michael Fitzgerald are going to the OCCA Conference. Dr. Gutierrez will get the preliminary agenda to send to those attending.

VIII. FOUNDATION REPORT

- a. VP Murray-Jensen shared that over 70 students have applied for scholarships. The foundation may be giving out \$70,000 in scholarships. There are two Foundation members reading and scoring the applications. If anyone is interested in participating, please let VP Murray-Jensen know.
- b. The Foundation is very focused on the campaign. The campaign is currently 53.4% towards the goal of just under \$8,000,000. Trustee Al King shared that a lot of this is the match, there is still a way to go. The deadline to raise money for the match is up to seven
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- years. Dr. Gutierrez shared that there is a sense of urgency due to the need in the community.
- c. Chair Jensen asked if the Board donation towards the General Education (GED) Program donation has been used. There is an expectation that this will be used this year, as the Foundation relied on Board scholarships. The next two months they will be concentrating on family giving, Foundation Board, College Board, employees, cabinet members and major gifts. They are looking to be able to say they had 100% support in family gifts.
 - d. VP Marquez asked if the Board could continually be updated on what Foundation monies are being applied for. VP Murray-Jensen shared they have developed a grant matrix.

IX. INFORMATIONAL AND ACTION ITEMS

A. Lake County Taxing District Discussion – Information Item

Dr. Gutierrez shared the history of this item. When Dr. Gutierrez started at KCC he went on listening tours, one was in Lake County. Using Synchronous technology, KCC served Lakeview. There is a strong relationship with the Lakeview partner, even without them being part of the KCC taxing district.

Trustee Al King asked if there was a contractual arrangement with another community college. North Lake is currently part of the Central Oregon Community College (COCC) taxing district. The College would rather not get involved with the politics, as it has a good relationship with COCC and the Higher Education Coordinating Commission (HECC). Trustee Al King inquired how North Lake could remove themselves from COCC. Dr. Gutierrez shared that this was between North Lake, COCC, and HECC.

Dr. Gutierrez introduced David Kerr, Alan Parks and Lake County Commissioner Ken Kestner.

David Kerr, Superintendent North Lake School District, joined the meeting to speak on the right thing to do. North Lake is involved with KCC as it is the right thing to do for the students. North Lake, at this point, is stronger connected with Lake County versus Deschutes County. In recent years they have strengthened their relationship with KCC for what the College can do. David Kerr shared it is in the best interest of his school district to be affiliated with KCC.

Trustee Al King inquired if North Lake can vote on financial matters, such as bonds. David Kerr shared that those in the taxing district can. Dr. Gutierrez shared that KCC only has a contract with South Lake, not North Lake. Like any other, the College gets paid through FTE.

Trustee Marquez asked what type of service North Lake students want from KCC. David Kerr shared they are an agriculture community. They have a strong affiliation with KCC offerings and would be interested in expanding with KCC.

Alan Parks, chief petitioner to excuse North Lake from the COCC taxing district, spoke to the Board. He shared that at this time he is asking not to be part of KCC. Mr. Parks does believe KCC is a great school. He spoke to North Lake trying to be removed from the COCC taxing district. He shared they are grateful for the services from KCC, and certainly need to pay their way. North Lake just has many years' experience not getting returns on their tax investment.

Commissioner Ken Kestner shared his appreciation for KCC and their services to Lake County. As a part of discussion, he spoke to Lake County possibly being part of the taxing district of KCC. Commissioner

Kestner shared that if Lake County put it out to a vote to be part of the taxing district, he would like to look at precincts. He shared he is impressed with the KCC.

C. Board Evaluation – **Information Item**

Executive Director Michael Blade reviewed the Board Evaluation Compellation with the Board. The standard deviations are small. Those areas that were outliers were shared. The Don't Know's were not scored.

The Board discussed the Board evaluation and the process. In review, the Board would like to compare information from the last year or two to look at information and patterns. Dr. Gutierrez shared that he could have that information pulled and compared and given to the Board. Executive Director Blade will provide the information from the last two years of evaluations to the Board. Chair Jensen shared that this would be a good work session for the Board.

The Board agreed that Board members going to conferences, should bring information back to the Board to share and review. The Board does have availability to attend conferences.

X. BOARD DISCUSSION AND PUBLIC PARTICIPATION

A. Board Discussion

i. Board Comment

- Trustee Riggs shared his appreciation for the Culinary Program and them providing food for the Board. Trustee Riggs offered to fill out an evaluation if they are interested.
- Trustee Headden has noticed that there is a man in an electric wheelchair going up and down the sidewalks. He tries to cross the road in front of the College. She would like to see an effort in getting a way for him and others to cross the road. Trustee Headden asked to be kept informed.
- Trustee Marquez handed out information that she got from a meeting she attended last week on the no loss of credit legislation. Trustee Al King stated he just got the information and had something to comment and ask. Trustee Marquez said that she would share why she was handing it out and what it was, then answer the question. She shared this to give a better picture of how this is being implemented. Dr. Gutierrez shared that he and Trustee Marquez talked on her participation all throughout. VP Jennings shared that the General Education Committee are working on transfer maps at this time.
- Trustee Al King asked to be acknowledged in a question regarding Trustee Marquez's handout. Chair Jensen called on Trustee Fitzgerald noting that Trustee Al King had talked a lot. Trustee Al King noted he would solve the problem himself. Trustee Al King and Trustee Kathy King left the meeting.
- Trustee Fitzgerald inquired if Resolution 18-112 came to pass, he wanted to note for the record and implementation for the future;
"I oppose adoption of the Resolution recommending a NO vote on Measure 18-112. The core mission of the community college, as defined in the 17 principles listed in ORS 341.009, is to offer comprehensive programs in academic subjects and in career and technical education subjects. Any advocacy outside those seventeen policy areas is not envisioned by the ORS.
The Board, therefore, has no authority to place the imprimatur of KCC on local, state, national, or other political perspectives that do not directly affect it ability to provide comprehensive programs in academic subjects and in career and technical education subjects.

Engaging in the question now before the voters of the City of Klamath Falls is comparable to the endorsement of or opposition to **any** proposed legislation, ballot measure, initiative, etc. or even the candidacy or incumbency of any office seeker. Engaging in foreign policy issues would also be appropriate.

Tax payer monies must not be expended to advance political objectives the Board finds dear, but which are not essential to the mission of KCC as defined by the ORS.

Klamath Community College and its Board are created by and subject to the laws of the State of Oregon.

The legalization of the possession of marijuana is a manifestation of the function of those laws and the initiative process is an extension of that function. KCC nor its Board have any direct authority to interject themselves into a question that is entirely and only subject to the will of the voting citizenry of the City of Klamath Falls through the initiative political process.

The outcome of that process has no DIRECT implications to the mission or function of KCC in its role of developing and implementing academic curricula.

The College or its Board as a purveyor of public opinion, attempting to create public policy and declaring winners and losers, clearly oversteps its bounds.

The information put forward to us, PRO or CON, until it can receive independent critical analysis, is anecdotal and largely emotional, lacking empirical study and therefore not actionable. At this point, the question is best left to the wisdom of the electorate.”

Trustee Fitzgerald shared that these issues will come up again and inquired on how the Board will handle this for future issues in the Board role. Chair Jensen shared that the Board can make recommendation on any political issues, as elected officials. As shared in consultation with Executive Director Michael Blade and OCCA, it is common for Boards to be asked this. Trustee Fitzgerald and Chair Jensen disagreed on the interpretation of O.R.S.

- Dr. Gutierrez asked if the Board would like to continue the tradition of meeting for Christmas. Dr. Gutierrez will send an email inquiring. Trustee Headden suggested that it may be considered for the Board to go to dinner at a local restaurant.

Public Participation

- None.

XI. FUTURE ISSUES

- None.

XII. NEXT MEETING

- A. Regular Meeting Date: December 4, 2018.

XIII. ADJOURN

Motion: To adjourn

Motion by: William Riggs

Second by: Dave Jensen

Discussion: None.

Public Comment: None

Action: Meeting adjourned at 8:24 p.m.

Respectfully submitted by:

Shannon Childs

Klamath Community College

Board of Education Secretary